



**ACCOUNTING SOLUTIONS** 716 LLC  
**(716) 681-2694**

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## Happy New Year!

Another year has come and gone and my staff and I would like to take this opportunity to thank you for your continued support of our tax service. Accounting Solutions is ready to meet your 2021 tax preparation needs.

During 2021, our federal government passed several stimulus bills which present significant changes to the tax code and will affect every taxpayer's income tax return. Most clients' returns will become much more complicated and in order to maximize our review and processing time we will be doing the drop off system as we did last year and most accounting firms have always done.

### **Key Forms you may need to process return correctly and avoid refund delays:**

**Must: Complete the YELLOW SHEET.**

**Third Stimulus check amount: Tax form 1444C Notice from IRS** will be mailed to you in middle January detailing the amount you received. This stimulus check was paid between March 11<sup>th</sup> and December 31<sup>st</sup> of 2021. Please verify the 1444C notices amount is accurate and include it in your packet of tax documentation.

**Advanced Child Tax Credit:** Many of you received an ACTC in second half of 2021. You will receive a letter from IRS Form 6419 detailing the amount you received for each month.

**Unemployment Form 1099 G:** Must print from your account @ <https://dol.ny.gov>

While we have spent many years meeting together for annual tax processing and we love our time together, we know an illness in our office would be detrimental to the short tax season we have to work within. The drop-off procedure also allows our office additional time to analyze every detail of your return and ensure its accuracy. When the April 15<sup>th</sup> season is finalized we will reopen our doors for appointments, return reviews, and questions as many of you enjoyed last spring, summer, and fall. This is a much better time for all of us to not rush through Tax guidance and questions.

### **Our procedure is as follows:**

**Step 1: Submit your documentation to our office. "Must include Yellow sheet":**

- Mail –or- Use the drop box located at our front door steps –or- the drop slot located on the side of the building near the back parking lot -or- email to [Acctsolutions716@gmail.com](mailto:Acctsolutions716@gmail.com). Very convenient just drop it off and we will be in touch.

**Step 2:** Once we process your return, we will contact you to confirm completion and go over any important items we see on the return. We will mail you signature pages and invoice that you will return with payment when picking up your hard copy of printed tax return and all your paperwork. We remain available to you by phone, email, or text.

**Visit: [Elitetaxprosplus.com](http://Elitetaxprosplus.com) for Basic Organizer, Rental Organizer, Or Small Business Organizer or call for your Personalized Organizer with information from your last years tax return to help you organize your drop off data.**

Thank you and we look forward to a great tax season with you!

*Jeff Helchlin*

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